


PROJECT PROGRESS REPORT SUBMISSION FORM
 Development, Environment & Monitoring Section
Quarter: Date:

1. General Information			
1. Project Detail			
Project name:			
Atoll:			
Island Name:			
Coordinates (lagoons):			
2. Leaseholder Details			
Name:			
Mailing Address:		Email address:	
Contact Person:		Designation:	
Email address:		Mobile no:	
3. Sublease holder Details			
Name:			
Mailing Address:		Email address:	
Contact Person:		Designation:	
Email address:		Mobile no:	
2. Project Type			
Type of project: <i>(Please tick most appropriate)</i>	New resort: <input type="checkbox"/>		Partial renovation: <input type="checkbox"/>
	New Hotel: <input type="checkbox"/>		Reclamation: <input type="checkbox"/>
	New yacht marina: <input type="checkbox"/>		Coastal projects: <input type="checkbox"/>
	Renovation: <input type="checkbox"/>		Phased-out: <input type="checkbox"/>
	Upgrading: <input type="checkbox"/>		Vessels: <input type="checkbox"/>
Estimated Opening date: D.....M.....Y.....		Development Period/due date: D.....M.....Y.....	
3. Project Summary			
Present Status of paper works:		Financial documentation stage: <input type="checkbox"/> Concept stage: <input type="checkbox"/> EIA stage: <input type="checkbox"/> Detail drawing: <input type="checkbox"/>	
Present status of the physical works:		Progressing: <input type="checkbox"/> Not Progressing: <input type="checkbox"/>	
		Stopped date: DD.....M.....Y.....	
4. Progress Summary			
	Major	Percentage	
A. Guest Area		#DIV/0!	
B. Common guest facilities /Front of House (FoH)		#DIV/0!	
C. Common general facilities/Back of House (BOH)		#DIV/0!	
D. Coastal Works		#DIV/0!	
E. Vessels (Only for bareboats)		#DIV/0!	
5. Issues			
Please indicate any issues related to the Project:		Please specify:	
Financial		<input type="checkbox"/>	
Logistical		<input type="checkbox"/>	
Labor		<input type="checkbox"/>	
Documentation		<input type="checkbox"/>	
Other Issues:		<input type="checkbox"/>	
6. Declaration			
I/We declare that all the information given in this form (page 01 and 02) are true, complete and correct to the best of my/our knowledge and abilities.			
1. lease Holder	Signature & Affix Stamp:	2. Developer/Operator	Signature and Affix Stamp:
Name:		Name:	
Designation:		Designation:	
Date:		Date:	

Note:

- This form consist of two pages
page 01: summary of the project progress
page 02: details of the works
- Submission shall be considered as incomplete if any page is missing from the submission submission
- If submission is via email, developer/leaseholder shall confirm the receipt of submission from the Ministry submission from the Ministry

DEVELOPMENT PROGRESS DETAILS

Construction Stages:		Setting Out	Excavation	Foundation works	Masonry/Prefab housing	Plastering	Electrical wiring	Electrical fixtures	Roofing	Decking/Flooring	Tiling	Ceiling works	Door/window	Painting	Finishing
Structures	Number of Units														
A. Guest Area		#DIV/0!													
1	Guest rooms														
B. Common guest facilities /Front of		#DIV/0!													
1	Reception and lounge/waiting area														
2	Common areas														
3	Restaurants														
4	Arrival jetty/Pavillion/main jetty														
5	Dive schools														
6	Water sports														
7	Bars														
8	Coffee shops														
9	Guest sports facilities														
10	Other guest service and facilities:														
C. Common general facilities/Back of		#DIV/0!													
1	HR office/training														
2	Other administrative buildings:														
3	GM accomodation														
4	Staff accomodation buildings														
5	Outdoor sports facilites (Staff)/pitches														
6	Clinic														
7	Indoor sports facilites (Staff)														
8	Other staff recreation:														
9	Staff gym														
10	Staff shops														
11	Mosque														
12	Staff kitchen/Mess														
13	Power house														
14	Desalination plant														
15	Water storage														
16	Fuel storage														
17	Sewage Treatment plant / Tanks														
18	General stores														
19	House keeping huts														
20	Laundry														
21	Service Jetty														
22	Cold & Dry stores														
D. Coastal Works		#DIV/0!													
1	Dredging & reclamation														
2	Shore protection														
3	Beach nourishment														
4	Maintenace dredging														
E. Vessels (Only for bareboats)		#DIV/0!													
1	Vessel														