ދިވެހިރާජ ޓުއުރިޒަމް

ފެން، ދިވެހިރާއްޖެ

ދިވެހިރާއްޖެގެ ޓޫރިސްޓ् ހոթެލް ހިންގުމުގެ ހުއްދަން ބުއްދަވާ ފޯމް

APPLICATION FORM FOR TOURIST HOTEL OPERATING LICENSE

Reason for Application	ކުރިން ހުއްދަ ހުރިކަން
☐ Change of Location / ބިން ބدަލުކުރުން	☐ New Registration / ތަފާތު ހުއްދަ ހޯދުން
☐ License Lost / ހުއްދަ ގެއްލިގެން	☐ Renewal of License / ހުއްދަ ތازާކުރުން
☐ Revoked License / ހުއްދަ ބާތިލްކުރެވިގެން	☐ Change of Operator / ހިންގާ ފަރާތް ބدަލުކުރުން
☐ Name Change / ނަން ބدަލުކުރުން	☐ Change of Owner / ވެރިފަރާތް ބدަލުކުރުން
	☐ Change in the no. of beds / ބަންދުގެ ތަފާތު ބدަލުކުރުން

DETAILS OF HOTEL	ހոթެލުގެ ތަފުޞީލް
	ހոթެލުގެ ވިއަފާރި ނަން : Business Name of the Hotel
ބިން ބަންދުގެ ނަން: Atoll & Island	ބިން: Address
ހިންގާ ހުންނެ ބަންދުގެ ތެރެން: Existing No. of Rooms	ހިންގާ ހުންނެ ބަންދުގެ ތެރެން: Existing No. of Beds
ބަދަލުކުރެވިދާނެ ބަންދުގެ ތެރެން: No. of Rooms to be changed to	ބަދަލުކުރެވިދާނެ ބަންދުގެ ތެރެން: No. of beds to be changed to
ފެક्स ނަम्ब�: Fax Number	ފޯން ނम्बर: Phone Number
ވެބްसائٹ : Website	ބްރައުސަރ ބިން: E-mail
	ހոթެލުގެ ރަجिسٹریشن ނम्बर: Registration no. of the Hotel

DETAILS OF LESSEE/OWNER	ބިން ކުރާތަން ހިންގާ ފަރާތް ނުވަތަ ބިން ވެރިފަރާތުގެ ތަफުޞީલ
	ބިން ކުރާތަން ހިންގާ ފަރާތުގެ/ކުންފުނީގެ ނަން : Name of the Lessee/ Company
	ބިން ކުރާތަން ހަވާލުކުރާ ފަރާތުގެ ތާވަލު ނम्बर / پاسپورٹ ނम्बर/ ކުންފުނީގެ ރަجիسٹریشن ނम्बर : ID card No/ PP No/ Company Reg. No of Lessee
ބިން ބަންދުގެ ނަން: Atoll & Island	ބިން: Address
ބްރައުސަރ ބިން: E-mail	ފޯން ނम्बर: Phone
	ވެބްसائٹ ބިން: Website

DETAILS OF OPERATOR	ހިންދާ ހިންގާ ފަރާތުގެ ތަफުޞީލު
ހިންދާ ހިންގާ ފަރާތުގެ/ކުންފުނީގެ ނަން : Name of the Operator	
ހިންދާ ހިންގާ ފަރާތުގެ ތާރީޚ ނަންބަر / ޕާސްپޯޓ ނަންބަر/ ކުންފުނީގެ ތަރުޖަމާކުރެވިފައި ނަންބަر : ID card No/ PP No/ Company Reg. No of Operator	
ބެލެން: Address	ތެރެ ނަންބަر: Atoll & Island
ފోން ނަންބަر: Phone	ބްރެން ބެލެން: E-mail
ވެބްސައިޓް ބެލެން: Website	

DETAILS OF MANAGEMENT	ހިންދާ ބަންދުކުރާ ފަރާތުގެ ތަफުޞީލު
ބަންދުކުރާ ފަރާތުގެ ނަން : Name of the Management Company	
ކުންފުނީގެ ތަރުޖަމާކުރެވިފައި ނަންބަر : Company Reg. No	
ބެލެން: Address	
ފోން ނަންބަر: Phone	ބްރެން ބެލެން: E-mail
ވެބްސައިޓް ބެލެން: Website	

Declaration	ބުނެދިން
ހާސިލުކުރެވިފައި ހުންނަން ފަރާތުންވެސް ބުނެދިން ތިއަންނަން ބުނެދިން ކުރީގައި ބުނެފައިވާ ކަންކަން ހަގީގީ ކަން ކަންކަން ކަންކަން ، ،ބ،ބ ،ب،ب ،ب،ب ،ب،ب

Documents to be submitted with Application
General Documents: ☐ Original of previous license ☐ If the operator is other than the owner, a copy of the lease/management agreement. (*There should be a clause in the agreement allowing for the use of the premises as a tourist hotel*) ☐ ID card/Business entity Registration of head lessee/land owner ☐ Permission from the relevant Government Authority to use the building as a Tourist Hotel ☐ A copy of registration certificate for land / building (if located in a private owned land/house) ☐ Copy of Insurance Policy (Public Liability and Commercial Fire Insurance policy) ☐ Copy of Restaurant operating approval from Heath Protection Agency (HPA)/Hospital/Health Post ☐ Tax clearance report of operator (issued date shall not be more than 1 month) ☐ Disaster Management Plan of the Hotel **If the operator is a Foreign Party:** ☐ If the operator is a foreign individual copy of Passport, Work Permit and Visa ☐ Foreign party registration issued by Ministry of Economic Development **If the operator is a Individual:** ☐ If the operator is an individual copy of the National ID card ☐ Copy of Sole proprietorship Registration ☐ Sole proprietorship profile sheet **If the operator is a company:** ☐ Copy of Company Registration ☐ Memorandum of Association of Company (*shall include tourist hotel operation in the objectives*) ☐ Articles of Association of Company ☐ ID card copies of all shareholders and Directors ☐ Company profile sheet **If the operator is a partnership:** ☐ Partnership, copy of Registration and Partnership Agreement ☐ ID card copies of all partners ☐ Partnership profile sheet **For operator change:** ☐ Cancellation request letter by previous operator of the Hotel ☐ Board Resolution of the Company to cancel the operating license ☐ Copy of a document that states the cancellation of the signed agreement between the owner and previous operator ☐ Tax Clearance of previous operator (issued date shall not be more than 1 month)